

CITY OF BELMONT CITY COUNCIL



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CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, November 26, 2024

6:00 PM

City Council Chambers

City Hall, One Twin Pines Lane, Belmont, California

MEETING ATTENDANCE:

Council meetings, unless otherwise noted, are broadcast live to Belmont residents on

1. Comcast Cable Channel 27
2. Streamed live via the City's website at Belmont.gov,
3. ZOOM <https://belmont-gov.zoom.us/> Meeting ID: 95745673035
4. Public may attend the meeting in the Council Chambers, Belmont City Hall 2nd floor

PUBLIC COMMENT:

- Public in the Council Chamber present the Clerk a request to speak slip found at the table at the rear of the chamber.
- If participating virtually use the Raise Hand feature to request to speak.
 - For dial- in comments, call *67 1-(669) 900-6833 (your phone number will appear on the live broadcast if *67 is not dialed prior to the phone number),
 - enter **Meeting ID: 95745673035**, and press *9 to request to speak.

All public comments are subject to a **3-minute time limit** unless otherwise determined by the Chair.

If you wish to submit written public comment, you may send an email to cclerk@belmont.gov before the council considers the item. Please indicate the agenda item topic or agenda item number you wish to comment on in your email's subject line. Any public comment regarding agenda items that are received from the time of publication of the agenda and 3 hours before the start of the meeting will be distributed to the Council prior to the meeting and made part of the meeting record. Written public comments will not be read during the Council meeting.

The Mayor has the authority to rule any speaker out of order, including speakers during the Public Comment period; If the subject raised is not within the subject matter jurisdiction of the City Council, during a public hearing or a general business item if the speaker is not presenting testimony or evidence relevant to the matter or if the speaker becomes disruptive to the proceedings and conduct of the meeting.

The Mayor also has the authority to order any person who willfully interrupts the meeting to be removed. All persons are expected to conduct themselves with civility and courtesy at all times. All

persons giving comments shall speak directly to the Council and address issues, not individuals. Personal attacks, cursing and outbursts from the audience in support or opposition to a speaker are not tolerated in order to foster an environment where everyone feels welcome to speak.

1. CALL TO ORDER

2. ROLL CALL

3. CLOSED SESSION

A. Conference with Labor Negotiators (Govt Code Section 54957.6)

Agency designated representatives: Afshin Oskoui, City Manager
Employee organization: Mid-Management Confidential Employee Association (MMCEA) and Belmont Police Officers Association (BPOA)

REGULAR MEETING ITEMS

4. PLEDGE OF ALLEGIANCE

5. REPORT FROM CLOSED SESSION

6. SPECIAL PRESENTATIONS

A. San Mateo County Library Annual Report

7. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

This portion of the meeting is reserved for persons wishing to address the Body on any City matter not on the agenda. The period for public comment at this point in the agenda is limited to 15 minutes, with a maximum of 3 minutes per speaker. Speakers who requested but did not receive an opportunity to speak during this comment period will be given an opportunity to address the Body later in the meeting. State law prohibits the Body from acting on non-agenda items.

8. COUNCILMEMBER ANNOUNCEMENTS

9. CONSENT BUSINESS

Consent business items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion on these items unless a member or staff request specific items to be removed for separate action. The City Attorney will read the title of ordinances to be adopted.

A. Approval of Minutes

Recommendation: Consider modifications and approve minutes

Attachment(s):

[October 22, 2024](#)

[November 12, 2024](#)

B. Belmont Library Exterior Improvement CCN 2024-632 and Belmont Library Interior Improvements CCN 2024-633

Recommendation: Adopt a motion authorizing the City Manager to 1) award a contract to Satellite Painting for \$42,800 plus a 10% contingency for a total not to exceed \$47,080 for the painting of the exterior of the Belmont Library, City Contract Number 2024-632, and 2) approve plans and specs and award a contract with OnPoint Construction for \$391,577 plus a

15% contingency for a total not to exceed \$450,313 for the flooring replacement and painting of the interior of the Belmont Library, City Contract Number 2024-633.

Attachment(s):

[Staff Report](#)
[Attachment A](#)

C. Service Agreement with Bamacor, Inc. for Custodial Services

Recommendation: Approve a motion authorizing the City Manager to negotiate and execute a Services Agreement for an amount not to exceed \$188,274 plus a 10% contingency for a total not to exceed \$207,101 for a period of six months (January 2025 - June 2025) with Bamacor, Inc. for custodial services for City facilities, with a clause to permit renewal for up to four (4) additional one-year terms with annual CPI increases subject to annual budget appropriations.

Attachment(s):

[Staff Report](#)

D. Manor Roof Replacement Project Notice of Completion

Recommendation: Adopt a resolution accepting work and authorizing the issuance of a Notice of Completion for the Manor Roof Replacement Project, City Contract Number (CCN) 2023-629, Recording of Notice of Completion and Release of Retention 35 days after Recording Notice of Completion.

Attachment(s):

[Staff Report](#)
[Resolution](#)

E. 2024 Slurry Seal Pavement Project Notice of Completion

Recommendation: Adopt a resolution accepting the construction work and authorizing the issuance of a Notice of Completion for the 2024 Slurry Seal Pavement Project, City Contract Number 2024-630, Recording of Notice of Completion, and Release of Retention 35 days after Recording Notice of Completion

Attachment(s):

[Staff Report](#)
[Resolution](#)
[Exhibit B - 2024 Slurry Seal Pavement Project Street Segments](#)

F. San Juan Sanitary Sewer Pump Station and Force Main Rehabilitation Project Design

Recommendation: Adopt a motion authorizing the City Manager to negotiate and execute an agreement with Schaaf & Wheeler Engineers for design, bidding, and engineering services during construction for the San Juan Sanitary Sewer Pump Station and Force Main Rehabilitation Project in an amount of \$499,305

Attachment(s):

[Staff Report](#)
[Attachment A - Design Proposal](#)
[Attachment B - San Juan Pump Station and Force Main Location](#)

G. Monthly Financial Reports - July, August, and September 2024

Recommendation: Motion to approve July, August, and September 2024 Monthly Financial Reports

Attachment(s):

[Monthly Financial Reports - July 2024](#)
[Monthly Financial Reports - August 2024](#)
[Monthly Financial Reports - September 2024](#)

H. Annual Report on Receipt and Use of Development Impact Fees, In-Lieu Fees, and Linkage Fees for Fiscal Year 2023-24

Recommendation: Adopt a Resolution to make certain findings and accept the annual report on receipt and use of development impact fees, in-lieu fees, and linkage fees for the fiscal year ended June 30, 2024

Attachment(s):

[Staff Report](#)
[Resolution](#)
[Exhibit A - Development Impact Fees Annual Report FY 2023-24](#)
[Exhibit B - Public Improvement Project Expenditures Five-Year Plan](#)

10. PUBLIC HEARINGS

A. Revise Maximum Rates for Solid Waste Collection Services for Calendar Year 2025

Recommendation: Adopt a resolution revising the maximum rates that may be charged by Recology of San Mateo County for solid waste, recyclable materials, and organic materials collection services effective January 1, 2025

Attachment(s):

[Staff Report](#)
[Resolution](#)
[Attachment B - Recology 2025 Rate Application](#)
[Attachment C - HDR Inc Report - Solid Waste Rate Analysis](#)
[Attachment D - Prop 218 Notice](#)

11. GENERAL BUSINESS

General Business items are considered separately, typically in the order listed. The chair will call for public comment on each item when the body considers the item.

A. Report from Audit Committee and Measure I Committee for Fiscal Year Ending June 30, 2024

Recommendation:

1. The Audit Committee recommends the City Council receive the financial reports and recommendations of the City's independent auditor for the fiscal year ended June 30, 2024; and
2. Receive Annual Measure I Advisory Committee Report for the fiscal year ended June 30, 2024

Attachment(s):

[Staff Report](#)
[ACFR, including Transmittal Letter](#)
[Memorandum on Internal Control](#)
[Required Communications](#)
[Financial Policies Updates Memorandum](#)
[Measure I Fund Financial Statements](#)

B. Twin Pines Park Belmont Creek Restoration Project, Phase One (Project No. 3218)

Recommendation:

1. Approve plans and specifications, and authorize the City Manager to execute a construction contract with the lowest responsible bidder in an amount not to exceed \$570,000, which includes a ten percent construction contingency, for tree removal work associated with the Twin Pines Park Belmont Creek Restoration Project, Phase One (Project 3218), City Contract No. 2024-064, and
2. Approve plans and specifications, and authorize the City Manager to execute a construction contract with the lowest responsible bidder for an amount not to exceed \$2,335,000, which includes a ten percent contingency, for the construction of the Twin Pines Park Belmont Creek Restoration Project, Phase One (Project 3218), City Contract No. 2024-065; and
3. Adopt the Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program, per requirements of the California Environmental Quality Act (CEQA), for the Twin Pines Park Belmont Creek Restoration Project, Phase One (Project 3218); and
4. Authorize the City Manager to negotiate and execute a professional services agreement for construction management and inspection of the project in an amount not to exceed \$200,000; and
5. Authorize the City Manager to execute Amendment 1 to the funding agreement for the project between the City of Belmont, City of San Carlos, and the County of San Mateo; and
6. Authorize budget appropriations to the Twin Pines Park Belmont Creek Restoration Project, Phase One (Project 3218), to reflect full project funding at \$3,967,600.

Attachment(s):

[Staff Report](#)

[Resolution](#)

[Amendment No.1 to Funding Agreement with San Carlos and County-11.12.24 Belmont Crk-MND-MMRP-Nov 2024](#)

12. BRIEF VERBAL REPORTS FROM MEMBERS AND STAFF

- A. **Verbal report from Councilmembers on Intergovernmental (IGR) and Subcommittee Assignments**
- B. **Verbal report from City Manager**

13. MATTERS OF INTEREST/CLARIFICATION

Items in this category are for discussion and direction to staff only. However, Council/Board may take final action on an item if there is no need for additional staff analysis.

14. ADJOURNMENT

If you need assistance to participate in this meeting, please contact the City Clerk at (650) 595-7413. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Meeting information can also be accessed via the internet at: www.belmont.gov. All staff reports will be posted to the web in advance of the meeting, and any writings or documents provided to a majority of the City Council/District Board or Commission regarding any item on this agenda will be made available for public inspection in the City Clerk's Office, One Twin Pines Lane, during normal business hours and at the Council Chambers at City Hall, Second Floor, during the meeting.

AGENDA POSTING: I declare a copy of this agenda was posted at City Hall, One Twin Pines Lane, and the City's website www.belmont.gov on _____, by _____, . /s/ _____